

**Client Name: State Qualified Plan -  
Michigan HCTC**



**Blue Cross Blue Shield of Michigan Insurance Enrollment Form**

**Carriers:** Blue Cross Blue Shield of Michigan (BCBSM) - Medical, Prescription Drug, Dental and Blue Vision\_

**Retiree and Spouse have the ability to enroll individually in a plan with/without different levels of coverage as a Single person enrolling in the plan if they desire.** If electing to enroll as 1 individual, each plan participant must pay their individual administrative fee.

**\*\*\*Select the Coverage for the individual(s) enrolling in the plan below under 1 Enrollment form. If you are a Retiree and/or Spouse and/or Dependent enrolling in the plan as a Single. If 2 or less people are enrolling in the plan, selecting enrollment as a single on 2 forms offers better pricing. Each family member must complete their own form and send pay individually for their plan options.**

**Section I: Enrollee Information**

Are you electing the same health plan that you are currently utilizing?  Yes  No

Who is enrolling?  Retiree  Spouse  Domestic Partner  Dependent  
 Retiree and Spouse/Domestic Partner  Retiree and Family  State of Michigan Resident

***Retiree Information (All Information in Italics Below Applies Only to the Retiree)***

*Last name* *First name* *M.I.* *Date of birth*

*Address* *City* *State* *Zip code*

*Daytime telephone number* *Social Security Number* *Email Address* *Sex (M or F)*

*Medicare # if Applicable:* *Medicare Effective Date:*

Salaried  Hourly *Name of Union if Hourly:*

Effective date \_\_\_\_\_/\_\_\_\_\_/2021 Form of Payment\*  Money Order  Check  
 \*Must be received by the 1<sup>st</sup> day of the month of the Effective Date

\*Initial enrollment options for 2021: (1) 100% premium payment for Michigan residents (not HCTC eligible) (2) 100% premium payment for 1st month (72.5% of the premium will be reimbursed if you file it on your tax return. Enrollment with future start date after IRS certification in the HCTC program. You will receive an enrollment letter verifying your entry into the HCTC program.

**Section II: List All Dependents That Are Enrolling –**

**\*\*\* Relationship code S (Spouse), SS (Surviving Spouse), DP (Domestic Partner), C (Child by birth or adoption), D (Disabled Child)**

Name (First, MI, Last)	Relationship Code***	Sex	Date of Birth	Full-Time Student	SSN

**Section III: Tips To Help You Complete Your Coverage Elections**

- 1) You can find a complete listing of the 2021 rates on the included enrollment worksheet. Please review these rates before selecting your coverage or visit [www.StateQualifiedPlans.com](http://www.StateQualifiedPlans.com) for updated rates.
- 2) All plans include medical, prescription drug, dental and vision coverage.
- 3) When selecting your coverage please check each box that pertains to the coverage you and/or dependents elect. For example—if you are selecting the Community Blue PPO for both Retiree and Spouse you will need to check both the Retiree and Spouse box. If you are enrolling as a Spouse or Dependent only, you need to check the appropriate box. All enrollees are eligible if you are a resident of the State of Michigan under the age of 65 or an HCTC qualified individual of a Retiree is eligible and they can enroll as Standalone participants however, they must complete the Retiree box and the Dependents box in order to verify HCTC eligibility.
- 4) Family Coverage is coverage including three or more individuals.
- 5) Please review all information and sign and date where necessary.
- 6) If you have questions, please visit [www.StateQualifiedPlans.com](http://www.StateQualifiedPlans.com) or call (800)236-4782

## Section IV: Select Your Coverage

Effective Date for Coverage (Enter MM): \_\_\_\_\_ /01/2021 **You MUST select an Effective Date to start coverage**

### Community Blue PPO (Bundled Medical, Prescription Drug, Dental and Vision)

Retiree  Spouse/Domestic Partner  Dependent  Family  State of Michigan Resident  
*(Member not eligible for HCTC)*

### Simple Blue PPO (Bundled Medical, Prescription Drug, Dental and Vision)

Retiree  Spouse/Domestic Partner  Dependent  Family  State of Michigan Resident  
*(Member not eligible for HCTC)*

### Simply Blue PPO (Bundled Medical, Prescription Drug, Dental and Vision)

Retiree  Spouse/Domestic Partner  Dependent  Family  State of Michigan Resident  
*(Member not eligible for HCTC)*

#### PLEASE READ THE FOLLOWING INFORMATION. THE INFORMATION ON THIS FORM AND THE FOLLOWING CONDITIONS ARE PART OF MY CONTRACT WITH BLUE CROSS BLUE SHEILD OF MICHIGAN (BCBSM).

I am applying for coverage for myself and/or my family member identified on this application under my group's or association's contract with BCBSM. Coverage begins on the date determined by BCBSM. When BCBSM accepts my application, I and covered members of my family are bound by the terms on the policy and this application. I understand that the submission of false or misleading information or the omission of material information on this form may result in rejection of my enrollment or retroactive termination of my coverage. **Proof of eligibility:** I agree to provide proof of my dependent's eligibility for coverage when requested by BCBSM.

**Authorization:** I appoint my group or association to handle all matters of coverage. It may forward deductions from my wages. I am responsible for giving notice to my group or association of changes in my status and/or my family's status that affect coverage, such as marriage, divorce, birth, Medicare entitlements, or death of someone covered under the policy. I authorize BCBSM and/or my Primary Care Physician to obtain the medical records relating to me and my enrolled family members necessary for the coordination of our medical care, administration of my coverage with BCBSM, and for other purposes necessary for BCBSM to fulfill its contractual and statutory obligations.

**Release of Information:** I acknowledge that BCBSM requires me to provide my Social Security Number. In applying for coverage, I and my enrolled family members agree to permit providers and others to release "protected health information" (as that term is used in the Health Insurance Portability and Accountability Act of 1996, as amended) to BCBSM for purposed of administering our coverage. Upon my request, BCBSM will tell me where the information was sent.

Retiree Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If Enrolling)

Spouse Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If Enrolling)

This enrollment form in conjunction with form 13441A must be completed in their entirety in order to be enrolled in the HCTC program. Any missing information will delay your enrollment in being processed. Coverage will be effective upon IRS certification in the HCTC program.

#### Instructions for form completion:

Complete form by either printing a blank form and filling in all necessary information in ink .

Completed forms can be emailed to Benistar (plan administrator) at:  
memelig@benistar.com

If faxing send to:  
1-860-408-7025

If mailing send to:  
Cone Retiree Healthcare Group  
7942 Katy Fwy, Suite 410  
Houston, TX 77024